



Embassy of India
Moscow

Notice Inviting Expression of Interest

Sub: Designing and constructing glass and wooden enclosure for a balcony in Embassy of India, Moscow

Proposals are invited from reputed firms, having relevant experience in civil construction, heating systems and glass doors & windows, for designing and constructing glass (windows/doors) and wooden enclosure for a balcony measuring 10.5x4.5 meters along with installing heated flooring and heating radiators for the closed structure.

2. All supplied material shall be brand new and unused and shall be suitable for the intended purpose, and shall comply with all applicable regulations, quality, and standards. Firms are required to provide the following:

- i. Preliminary design drawings (3D) to cover the balcony by glass windows and doors, wooden insulation, heated flooring along with radiators for heating.
- ii. Estimated item wise cost breakdown along with material codes as per international standards, and installation timeline.
- iii. Details of framed aluminum foldable glass windows with insulation details (single/double glazed).
- iv. Type/quality of wood to be used for insulated ceiling and as per the design.
- v. Details of the plan for heated flooring and heating system inside the enclosed structure.

3. The site is open for visits from 28th April to 2nd May, 2025 between 09:00 AM to 17:30 PM. Firms interested in visiting the site may inform through an email on hoc.moscow@mea.gov.in (cc: prop.moscow@mea.gov.in) two days in advance, providing passport details (image attached) of the person visiting along with a certified copy of registration of the firm.

4. The proposal can be submitted through email to hoc.moscow@mea.gov.in (cc: prop.moscow@mea.gov.in) or by post addressed to the Embassy of India, Moscow at Vorontsovo Pole 6-8, Moscow, 105064. The firms are also required to attach the legal credentials of the

company along with documents & photo evidences for atleast 3 similar projects with the details of Nature of the work and value of the project.

Rajnish
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